



VANDERBILT
STUDENT COMMUNICATIONS, INC.
Student Media at Vanderbilt University

CAMERA CHECKOUT FORM

By signing and dating this form below, I _____ understand that I have been authorized to check out photographic equipment that is the property of Vanderbilt Student Communications, Inc. for the purpose of producing content for VSC student media outlets. I further agree to the following conditions:

- I have been instructed in the basic operation of the equipment I am borrowing;
- I will utilize the computer-based check-out system for all equipment I borrow;
- I will keep the equipment I borrow in my possession at all times;
- I will be responsible for the equipment I borrow while it is checked out to me;
- I agree to return equipment I check out at the agreed upon time or at any time it is requested by the Photo Equipment Manager or any VSC adviser;
- I agree to reimburse VSC, Inc. the repair or used replacement cost for any equipment that is damaged or lost while checked out to me.

Photographer Signature _____ **Date** _____

Director of Student Media _____ **Date** _____